

St William of Perth Catholic Primary School PTA
Annual General Meeting
Wednesday 21st October 2015
Minutes

1.0 Apologies

Were received from Sarah Meredith, Vicky Vincent, Vicky Hollens, Victoria Luther, Tracey Clarke

2.0 Chair's Report and Review

The Chair's Report was read to the attendees and is attached

The future projects listed were discussed and agreed.

There is funding for the prayer garden received from the council but the PTA will support this project.

3.0 Election of Committee

The Committee was elected and it was decided to have two representatives per class plus the organisational team. The following people were elected

CHAIR	Barbara Pooley
DEPUTY CHAIR	Vicky Hollens
TREASURER	Fran Wells
DEPUTY TREASURER	Sarah Meredith
PTA / GOVERNOR LIAISON	Noreen deBie
PTA / STAFF LIAISON	Suzanne Lingham

CLASS REPRESENTATIVES

YEAR R	Rachel Gadd	Jo Coyle
YEAR 1	Sarah Codling	Rhianna Halles
YEAR 2	Melinda Nicolaou	Kirsty Sartain
YEAR 3	Vicky Vincent	Oriane Niechoj
YEAR 4	Fran Wells	Victoria Luther
YEAR 5	Tracey Clarke	Erica Bullman
YEAR 6	Zoe Keeley	Sarah Codling

MEMBERS	Ijeoma Okoli
	Gill Barker

We welcome all members old and new to the team

4.0 Requests and Proposals

The following requests were received

4.1 Miss Reynolds would like some funding for outside play equipment.

ACTION: Price up requirements and submit amount required for final approval.

4.2 The pond requires repair and the area needs clearing. Noreen has a quote for £500 for this job. We need to ensure we have a maintenance team, a rota for maintenance and access to ensure this is not an ongoing problem. The quote does not include repair of the ripped pond liner.

4.3 We need new lights for show productions.

ACTION: Define requirements and get quotes.

4.4 We still need the science cupboard built

4.5 Maybe a new canopy behind years 4 to 6

5.0 Date of First Committee Meeting – 3rd February 2016

6.0 AOB

6.1 Some events and fund raising ideas for the next year

6.1.1 Cinema Night

6.1.2 The book people (RHIANNA)

6.1.3 Rachel's husband is a photographer. This will be great for school discos and the photo booth at funday. Thanks Rachel!!

6.1.4 Tea towels with pictures drawn by the children (an infant one and a juniors one) There is a minimum order number of 50.

6.1.5 A school tote bag

6.1.6 Blue Bag collection. (18th November)

6.1.7 Teddy Sale

6.2 Need to ensure nomination forms are completed for all members

Thanks and Close

St William of Perth PTA - Annual General Meeting (AGM)

The Chair's Report – 21st October 2015

Welcome everyone and thank you for coming to the St William of Perth 2015 AGM

Below is summarized our fundraising events since the last AGM

- Tuck Shop at the Pantomime
- Christmas, Easter and Summer Raffles
- 2 School Discos
- Mother's and Father's Day shops
- Blue Bag Collections
- Summer Fun Day

We have also spent some money on requests from the school including

- We gave Easter eggs to the Easter Bunny for the children
- Autograph books for the year 6 leavers
- Buckets for each class to carry water bottles onto the field

Time Commitments - Special thanks to:

- Sarah Meredith for coordinating all PTA correspondence through the office
- To the parents and committee members who supported the Macmillan afternoon tea
- The committee and parents for their efforts over the past year in running and supporting events
- Mrs Keywood and her team at the school who ensure that our efforts always benefit as many children as possible

The children benefit incredibly from the efforts of the PTA and involvement is incredibly rewarding. All events have been well supported and the cash flow for 2013 is detailed below.

Accounts: Submitted to the Charity commission for 2014

Opening Balance	Bal/bfd from 2013	£8653.94
Total Income	total income for year 2014	£1478.51
Total expenditure	total expenditure for year 2014	£1310.34
Final Balance	31 st December 2014	£8822.11

Moving Forward

There are a number of new exciting projects which the PTA, in partnership with the school are looking forward to starting over the next year.

- Development of a reflective prayer garden dedicated to Our Lady
- Development of the orchard end of the field to a woodland classroom and trim trail
- Purchase and installation of Infant play equipment
- Installation of safe steps from the school building to the gardening area
- Involvement in Fair trade and Trade Craft tuck shop once a month after school.

Thanks again

Barbara Pooley and Nicky Kearney – Chair of St William of Perth PTA